

**Fundraising and Financial Assistant Application Form.**

**Closing date: 28<sup>th</sup> July 2021**

**Please make sure that you do not exceed 2½ pages**

**Name:**

**Address:**

**Telephone:**

**e-mail:**

**1. Please tell us how your administrative skills will help you to do this job well.**

**2. You will need excellent IT skills (in particular Excel) for this job: please tell us more about yours.**

**3. This role is central to us delivering a well run and organised service. Please can you tell us how in particular can you could help us to deliver this?**

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**4. Please explain what it is about this job that has motivated you to apply for it.**

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Thank you very much. We look forward to receiving your application.